

# Maintain On-line Posting Structure (UOLP)

After one or more structures have been created and associated, one account structure is posted on line, all other structures are posted during the nightly processing. If a form is processed, the encumbrance will post to the on-line poster at the specified encumbrance step on the approval path. For transactions (see Posting Documentation), the posting will take place immediately upon completion of the process.

To determine which structure is posted on-line, the following rule is applied:

When the association is completed via UASC, the first structure with an OVERDRAFT control will post on-line. If none of the structures has an overdraft control, the structure that posts on-line will default to the university structure.

The function, **UOLP**, is used to change the structure which is posted on-line. A program is run during the evening to change the on-line poster to the structure indicated in UOLP.

- Select **CCOM** from the **Net-Pass Activity Table** to go into the production environment.
- Select **IBIS Admin Menus** at the **Com-Pass** screen.

1. At **Next Function**, type **UOLP**.

Press **Enter**.

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1. Place an **X** beside the structure you want to post on-line.

**Press PF12 to change the on-line posting structure.**

You will receive the message:

**Record has been updated (account).**

Last Revised: 10/26/2003