

VADD Benefits [IVAD]

12/10/97 10:39:32.7	HUMAN RESOURCES INQUIRY SYSTEM VADD BENEFITS	IVAD JWD1
SSN: 914-01-0451 Name: SMITH, FRED W.	Appt Type: FT1 Class: ACAD	Status: ACT Grade: NA
BENEFIT: VADD		
Begin: 01 / 01 / 1997 End: 12 / 31 / 2099		
Coverage: E		
Amount: 100000.00		
NEXT SSM: 9 140 1045 1 _____		
NEXT FUNCTION: █ _____		<MENU,KEYS,END>

Purpose:

To view employee **VADD** benefits information.

Security Access Requirements:

Yes

Record access is limited to the user's area or department. Office of Human Resources (OHR) approval must be given.

To use IVAD from any IBIS Function Screen:

At "NEXT FUNCTION:" key in **IVAD** and the SSN of the employee desired; press **ENTER**. The IVAD screen containing the selected employee's **VADD** benefits data will be displayed.

Example:

NEXT FUNCTION: IVAD 111223333

At "**Next SSN:**" key in another employee's SSN; press **ENTER**. The IVAD screen containing the next selected employee's **VADD** benefits data will then be displayed.

Example:

NEXT SSN: 111223334

> Note:

If the SSN is not known, use the BALU function (Browse by name) to identify it.

Last Revised: 10/27/2003