

Life Benefits [ILIF]

12/10/97 10:38:57.1	HUMAN RESOURCES INQUIRY SYSTEM LIFE BENEFITS	ILIF JWD1
SSN: 914-01-0451 Name: SMITH, FRED W.	Appt Type: FT1 Class: ACAD	Status: ACT Grade: NA
		Ins Salary: 71232.00 Hire Date: 11 / 01 / 1995
BENEFIT: LIFE		
Begin: 04 / 01 / 1997 End: 12 / 31 / 2099 Plan: A Rate: 1 Ins Status: NF		
Amount: 71000.00	Ins Approval:	
NEXT SSN: 9 140 1045 1 _____		
NEXT FUNCTION: <input type="checkbox"/> _____		<MENU,KEYS,END>

Purpose:

To view employee life insurance benefits information.

Security Access Requirements:

Yes

Record access is limited to the user's area or department. Office of Human Resources (OHR) approval must be given.

To use ILIF from any IBIS Function Screen:

At "NEXT FUNCTION:" key in **ILIF** and the SSN of the employee desired; press **ENTER**. The **ILIF** screen containing the selected employee's life insurance benefits data will be displayed.

Example:

NEXT FUNCTION: ILIF 111223333

At "**Next SSN:**" key in another employee's SSN; press **ENTER**. The **ILIF** screen containing the next selected employee's life insurance benefits data will then be displayed.

Example:

NEXT SSN: 111223334

> Note:

If the SSN is not known, use the BALU function (Browse by name) to identify it.

Last Revised: 10/27/2003