

Inquiry Affirmative Action [IAAT]

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PLEASE ENTER THE NEXT SSN TO BE RETRIEVED
12/10/97                HUMAN RESOURCE CHANGE SYSTEM      IAAT
10:26:37.4             INQUIRY AFFIRMATIVE ACTION        JWD1

SSN: 914-01-0451
Name: SMITH, FRED W

Race/Ethnic: WHT
Handicapped: N
HCP Accom: NA
Viet/Dis Vet: N
Sex: M

NEXT KEY: 14010451_____
NEXT FUNCTION: _____ <MENU,KEYS,END>
```

Purpose:

To view employee affirmative action information.

Security Access Requirements:

Yes
Record access is limited to the user's area or department.

To use IAAT from any IBIS Function Screen:

At "NEXT FUNCTION:" key in IAAT and the SSN of the employee desired; press **ENTER**. The IAAT screen containing the selected employee's affirmative action data will be displayed.

Example:

NEXT FUNCTION: IAAT 111223333

At "Next Key:" key in another employee's SSN; press **ENTER**. The IAAT screen containing the

next selected employee's affirmative action data will then be displayed.

Example:

NEXT KEY: 111223334

> Note:

If the SSN is not known, use the BALU function (Browse by name) to identify it.

Last Revised: 10/27/2003